



CATTERALL PARISH COUNCIL

Minutes of the Parish Council meeting held on 7th July 2026 at 7:00pm at Catterall Village Hall

Present: Cllrs I Brayshaw (Chair), J Bostock, S Bulman, J Finch, S Kirkman, J Mackenzie, L Ormerod and P Perks.

In Attendance: E Millington (Clerk and RFO), LCC Cllr J Tomlinson, Wyre Cllr D Swift and two members of the public.

4425 Apologies for absence

Apologies for absence were received from Cllr K O'Hanlon and the reason accepted.

4426 Declarations of interest and dispensations

Cllr S Kirkman expressed a non-pecuniary interest in planning application 26/00477/FUL, minute 4432, on account of his child taking dance classes with the applicant.

4427 Minutes of the last meeting

Councillors **resolved** that the minutes of the meeting held on 2nd June 2026 be agreed as a correct record.

4428 Public Participation

At the request of the Chair, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.

Wyre Cllr D Bolton sent apologise for absence.

LCC Cllr J Tomlinson was thanked for his efforts in getting the barrier replaced on Garstang Road, by the Joe Lane Junction. The barrier has now been replaced. LCC Cllr J Tomlinson is working with LCC Highways to resolve drain issues outside Shelly Row. A decision is due in the next couple of weeks on double yellow lines painted on Westfield Road, where there has been a longstanding issue.

The member of the public told the parish council about DanceworX, the dance studio applying for change of use on planning application 26/00477/FUL, minute 4432. There are 11 car parking spaces in the carpark of the unit, and a maximum of 11 pupils will be in each class to prevent parking on Catterall Lane. The dance studio will adapt it's timetable to allow gaps between classes to help with parking. The building will be soundproofed to reduce noise pollution.

At the conclusion of the public participation and at the request of the Chair, councillors **resolved** to reconvene the meeting.

4429 Expression of Interest – Wyre Council land assets in Catterall

Ahead of Local Government Reorganisation (LGR), Wyre Council are putting together a Community Asset Transfer Policy. Wyre Council owns and maintains four areas of

green open space in Catterall. These are on Duckworth Drive, Stone Cross Gardens, The Parklands and Daniel Fold Lane.

Catterall Parish Council have been asked to declare an express an interest in obtaining these plots of land. More details will be available once Wyre Council have approved the Community Asset Transfer Policy.

Wyre Council also own three bus shelters in Catterall, which the parish council can also express an interest in potentially taking on.

Councillors **resolved** to declare an express an interest in all plots of land and the bus shelters.

4430 Unauthorised use of the playing field

At present camping isn't 'allowed' on the playing field, but it happens on occasions. The occasional small camper van parks overnight on the carpark and we have had a tent pitched on several occasions. As we don't patrol the car park in the evening, the Lengthsman is normally finds campers when he gets into work in the morning. To date when he has approached campers, they have always been polite, planning to leave early and haven't left a mess.

The Parish Council is aware that people stay on the playing field when events are on such as the circus, fair or gala. This can be for security, to look after equipment or because they are a part of the event. Councillors clarified that when the field is hired out, the liability for camping on the playing field lies with the hirer and their insurance. The hirer is responsible for risk assessment.

As landowners the parish council and village hall committee can ask campers to leave and if they refused, could go down the route of getting a court order. If damage is done, there is antisocial behaviour, or the camp is of a certain size then the parish council can get the police involved.

Councillors **resolved** that the above is correct.

4431 Prunus Umineko on Queen Elizabeth II Playing Field

Despite growing well last year, the Prunus Umineko from the avenue by the willow arch has perished, minute 4087 refers. This is the third cherry tree that has been planted, and subsequently died, in this location. The tree has been removed ahead of the North West in Bloom judging on the 15th July.

Rather than replacing the tree for a fourth time, it has been suggested that a small simple seat is placed in this location, similar to that by the flower beds on the north side of the park.

Councillors **resolved** to place a seat in this location.

4432 Planning

Planning Applications for consideration and comment:

Application # 26/00261/FUL

Proposal: Conversion of part of building to 2 No. flats (C3) and ancillary garage, to include external alterations to window/door openings

Location: Units 1 And 2 Tan Yard Road, Catterall, Preston, Lancashire

Application # 26/00502/FUL

Proposal: Demolition of existing buildings and erection of single new

Location: dwelling.
Eden House Catterall Lane Catterall Preston Lancashire

Application # 26/00477/FUL

Proposal: Change of use from Class E(g)(iii) (Light Industrial) to Class E(d) (Indoor Sport, Recreation and Fitness) to form a Dance and Performing Arts Studio

Location: Units 5-6 Ripon Hall Farm Catterall Lane Catterall Preston

Councillors **resolved** to offer no objections to these applications.

4433 Finance

Receipts (for noting)

Payee	Amount	Details
Unity Trust Bank	£355.90	Bank interest
Catterall Gala	£127.00	Donation to Catterall in Bloom
J Seed	£50.00	Donation to Catterall in Bloom
Ruby Hill	£140.00	Donation to Catterall in Bloom

Payments (for approval)

Payee	Amount	Details
Parochial Church Council of Garstang St Helen Churchtown	£150.00	Donation towards the upkeep of the closed portion of the churchyard – CHQ 300012
HMRC	£2,672.39	Quarter 1
Flagpole Express Ltd	£594.00	Flag pole service and winch replacement
Haldane Fisher	£125.36	Washers, bolts and post mix for dog field benches
Haldane Fisher	£40.84	Bolts and post mix for dog field benches
Houghtons Filing Station	£250.10	Fuel – June26 Catterall in Bloom – weed membrane
Morley's Group Ltd	£516.00	Grass cutting – 07/05/26, 20/05/26 and 27/05/26
Morley's Group Ltd	£633.60	Grass cutting – 05/06/26, 19/06/26 and 29/06/26
C&C Supplies	£4.96	Gaffa tape
C&C Supplies	£36.20	No more nails, plug top fuses and multi tool
C&C Supplies	£32.82	Catterall in Bloom - chain staple, fence post and barrel strainers
Laburnum Nurseries	£207.60	Catterall in Bloom - plants
E Adams	£7.50	Catterall in Bloom – sweets for Catterall Gala
J Grant	£56.55	Catterall in Bloom – plants for playing field and Stone Cross gardens pocket park
M Newton	£88.67	Catterall in Bloom – felt for

		noticeboard, signs for gala, posters for interpretation board, compost
M Newton	(£62.92)	Catterall in Bloom – Refund from J Parker faulty plants
M Newton	£178.00	Catterall in Bloom - interpretation board, blackcurrant bushes and hedgehog box

Routine Payments by bank transfer, direct debit and standing order (for noting)

1. Staff Costs for June	£2,787.72
2. LCC Pension	£617.86
3. Easy Websites	£36.96
4. Cheque charges (05/03/26 – 03/06/26)	£1.40
5. Bank charges (01/06/26 – 30/06/26)	£9.85
6. P Hartley – mileage	£58.85

Charge card expenses 26/06/26 (for noting)

Payee	Amount	Details
Lloyds	£6.00	Charge card fee
Giffgaff	£6.00	Phone – June 2026
Kedel	£284.66	Recycled plastic lumber for dog field benches

Investments

CCLA investment £93,651.37 at 31st May 2026 (£276.22 reinvested).

CCLA investment £93,953.14 at 30th June 2026 (£301.77 reinvested).

Councillors **resolved** to note the receipts, approve the payments and to note the payments by Standing Order, Direct Debit, Charge Card and the reinvested investment receipt.

Statement of Accounts

Councillors **resolved** to accept the May statement and reconciliations for CCLA and the June statement and reconciliation for Unity current, Unity saver, CCLA and Redwood.

Transfer of Funds

Councillors **resolved** to approve a transfer of £10,000 from Unity saver to Unity current.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**4434 Reports from subject leads and outside body representatives****QEII Playing Field**

None.

LALC Wyre Area Committee

At the meeting on the 24th June 2026, Wyre Area Committee had guest speakers from Wyre Council to give an update on food waste collections. There has been 60%

engagement in the new food waste collection scheme, with 50 tonnes of food waste being collected each week. Prior to the introduction of food waste collections a grey bin analysis was conducted. Food waste made up 37% of grey bin contents. Grey bin contents are to be reanalysed in August.

Feedback on the scheme suggests that the current food caddy liners are too small, and these are to be replaced with new larger liners, once the stock of current liners runs out.

Catterall Village Hall

Catterall Village Hall are going ahead with changes to the doors.

The Village Hall is in the process of getting grants for a new roof, both with integrated solar panels and for a roof without solar panels but can have them added on top. They hope to apply for a community infrastructure grant towards this.

Catterall Village Hall's window cleaner donated his fee to Catterall Gala.

Catterall Gala

This year's Catterall Gala made a small profit.

Planning for fundraising events for Catterall Gala 2027 are already underway.

4435 Clerk's report

Councillors **noted** the information in the Clerk's report.

4436 Action Tracker

Councillors **noted** the information contained in the action tracker.

4437 SPID Report

Councillors **noted** the information contained in June 2026 SPID report from Joe Lane (northeast bound) and Garstang Road LC23 (southbound).

This data has been uploaded to the Parish Council website.

4438 Questions to councillors

The possibility of a pump track and/or bike jumps on Catterall Parish Council was raised. This has been raised a few times since 2023.

A Catterall resident originally raised this as an idea 2023, the resident went away to do some more research but didn't formally bring the request to the parish council.

The initial concern regarding a pump track is location where a pump track would go.

The MUGA, play areas and pitch space are all well used. Other considerations are initial cost/fundraising, project management time, ongoing maintenance costs/time and the cost of major repair/replacement down the line. Also health and safety and insurance implications.

Currently the Parish Council owns almost £270,000 worth of play and exercise equipment which has been in since 2017/2018 and the new MUGA in 2022. We budget annually to build funds towards the inevitable replacement of this equipment, adding a pump track would be another financial liability on the parish.

There being no other business the Chair closed the meeting at 8:05pm.